EXPLORE
THE POSSIBILITIES
BY COMPLETING YOUR
ACADEMIC PLANNER

“Students completing the Academic Planner demonstrate their success and put emphasis on their goals and values. The Academic Planner also has become an visual incentive for students’ persistence.”
Gosia Wright

Academic Planning creates a personal road map for degree completion using the "Browse Course Catalog" tool to organize courses by semester of planned enrollment.
Step 1
Log in to your HCC Student Center

Step 2
Click “PLAN” (left hand side)

Step 3
Click “Browse Course Catalog”.

Step 4
Click on letter of the courses you “plan” to take in order to fulfill your degree requirements (e.g., click on letter B in order to select a Biology class: BIOL 1322)

Step 5
Click on a campus location indicating where you would like to complete the course, then click on “ADD TO PLANNER”.

Step 6
You will then get a message:

Step 7
Please click on “Return to Browse Course Catalog” in order to select other classes:

Step 8
To organize your Planner, choose the desired courses and select the Term in which you wish to attend the courses from the drop box. Then click “Move”.

Step 9
Continue this process until all courses have been assigned to a semester. Below is an example of a completed Planner:

Continue registration with the Academic Planner……

Please make sure you select the right term e.g.: Spring 2016.

Next you will see “Course Schedule”

Please click “Show Sections”

Please click “View All”

Please meet with an advisor to review your Planner for accuracy.